

STATE OF MINNESOTA
OFFICE OF ADMINISTRATIVE HEARINGS
FOR THE DEPARTMENT OF HUMAN SERVICES

In the Matter of Revocation of the License
to Provide Child Foster Care of Lise Marie
Sievers

PREHEARING ORDER

A prehearing conference was held on September 18, 2008, by teleconference. Cara M. Hawkinson, Assistant Attorney General, appeared on behalf of the Department of Human Services. Ms. Sievers (Respondent) appeared on her own behalf without counsel.

IT IS HEREBY ORDERED:

1. Any dispositive motions shall be served by November 7, 2008, and the responding party shall have ten working days to respond.
2. This matter is scheduled for hearing on **November 13, 2008**, commencing at **9:00 a.m.** at the Office of Administrative Hearings, 600 North Robert Street, St. Paul, Minnesota 55101.
3. The parties shall exchange proposed written exhibits and witness lists, and file an index of exhibits and a copy of the witness list with this office by **October 30, 2008**. To the extent possible, the parties shall enter into prehearing stipulations regarding the facts involved in the hearing and foundation for anticipated exhibits. Any party objecting to foundation for any written exhibit shall notify the offering party and judge in writing at least two working days prior to the hearing or the foundation objection is waived.
4. Hearings are ordinarily recorded. In the event that any party requests a court reporter, notice shall be given to the Office of Administrative Hearings no later than October 30, 2008. See Minn. R. 1400.7400, subp. 2.
5. Requests for subpoenas for the attendance of witnesses or the production of documents shall be made in writing to the administrative law judge pursuant to Minn. R. 1400.7000. A copy of the subpoena request shall be served on the other parties. A subpoena request form is available at www.oah.state.mn.us.
6. The parties have not requested accommodation for a disability or appointment of an interpreter. The Office of Administrative Hearings shall be notified promptly if either an accommodation or interpreter is needed.

7. This case may be appropriate for mediation. The parties are encouraged to consider requesting the Chief Administrative Law Judge to assign a mediator so that mediation can be scheduled promptly.

Dated: September 19, 2008

s/Raymond R. Krause
RAYMOND R. KRAUSE
Chief Administrative Law Judge

cc: Docket Coordinator